



Suitably qualified applicants are invited for the following vacancy:

## **MUNICIPAL MANAGER**

**FOUR [4] YEAR FIXED TERM CONTRACT**

Total remuneration package will be in terms of  
Government Gazette No. 41173, dated 10 October 2017  
(i.e. Minimum R 985,303; Midpoint R 1,132,533 and Maximum R 1,279,762 per annum)  
and remote allowance not exceeding 4%

### **REQUIREMENTS:**

#### **QUALIFICATIONS**

**(Minimum Qualifications and Related requirements)**

**\* BA Degree in Public Administration/ Political Sciences/ Law or equivalent**

#### **WORK EXPERIENCE AND KNOWLEDGE**

**5 years' experience at a senior management level in a public-sector organization and proof of successful organizational transformation and turnaround at the organization where the applicant served.**

**Knowledge:**

- i. Good knowledge and interpretation of key and related local government Acts and Regulations (e.g., MSA, MFMA, etc.)**
- ii. Good Knowledge of Local Government Performance Management System**
- iii. Good knowledge of Council operations and delegation of Powers**

**Applicants must further demonstrate:**

- Advanced knowledge and understanding of municipal policy and legislation**

- **Advanced understanding of institutional governance systems and performance management**
- **Advanced understanding of council operations and delegation of powers**
- **Good governance**
- **Audit and Risk management establishment and functionality**
- **Budget and finance management**
- **Records Management**
- **Project Management**
- **Personnel management and Labour Relations**
- **Innovation**
- **Ability to be strategic leader**
- **Ability to prepare Power Point Presentations**
- **Good facilitation and communication skills in at least two of the three official languages.**

#### **KEY PERFORMANCE AREAS**

- **The overall management of the Municipality to ensure efficient and effective provision of services, promoting economic growth, facilitation social and economic development, and long-term sustainability of the Municipality.**
- **The development and management of an effective, disciplined and accountable administration which is equipped to implement the municipality's integrated development plan, to operate in accordance with the municipality's performance management system and to understand the needs of the local community.**
- **Perform all functions, duties and responsibilities as contained in the relevant local government legislations such as, but not limited to, The Constitution, MFMA, Municipal Structures Act, Municipal Systems Act, Promotion of Administrative Act etc.**
- **Ensuring the streamlining of staff towards core basic service delivery.**

#### **CLOSING DATE: 19 OCTOBER 2018**

Candidates will be subjected to disclose financial interest, to security vetting, to qualification verification, to undergo a competency assessment and to achieve the minimum competency as per Regulation 495 dated 15 June 2007 AND to sign an employment contract, a performance agreement (within 18 months of appointment).

All applicants are required to complete the prescribed application form for employment as per the REGULATIONS on appointment of Senior Managers. Non-submission of the prescribed application form, applications received after the closing date, applications to which the prescribed certified documents have not been attached to and applications submitted electronically or per facsimile shall be disqualified.

**Applicants described in Section 57 A of the Local Government Municipal Systems Act as amended in 2011, will not be considered.**

**Enquiries could be directed to the Human Resource Office in Wolmaransstad at (018) 596 3025 [K.J. Leseisane] between 08:00 – 16:00.**

**The Municipality reserves the right not to make an appointment.**

**NOTICE NO 66/2018<sup>i</sup>**

Acting Municipal Manager  
JM Rudman  
Private Bag X3  
Wolmaransstad  
2630

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