



The municipality (NW 404) is in the North West Province, with its headquarters in Wolmaransstad.

VACANCIES

CLOSING DATE: 30 SEPTEMBER 2019

Suitably qualified applicants are invited for the following vacancies:

VACANCY	REMUNERATION LEVEL	REQUIREMENTS	DUTIES
Management Representative for Driving Licenses	R311 838 pa (Post level 3)	<ul style="list-style-type: none"> ➤ Grade 12 senior certificate ➤ Diploma for Examiner for Driving Licenses at an accredited Training College "Grade A" ➤ 2-3 years' experience as Examiner for Drivers Licenses at an GRADE A at a Driving License Testing Centre. ➤ Being registered as an A Grade Examiner for Driving Licenses by the Department of Transport and having an Infrastructure number will be an added advantage. ➤ No suspension / cancellation for any reason by the Department of Transport or on the E-Natis System ➤ Fluent in Afrikaans, English and any other Language will be an advantage ➤ Good knowledge of the NRTA, Act 93/1996 and K53 Test Method (all relevant legislation pertaining to Driving License Testing Centre's ➤ SAPS Clearance Certificate 	<ul style="list-style-type: none"> ➤ Verification of all Learners and Driver's License Tests conducted by Examiners ➤ Maintain the NRTA amendments ➤ Keep record as per the NRTA, Act 93/1996 Archive Legislation form the Department of Transport ➤ Assess all Learner and Driver's License tests conducted by the Examiner for Drivers Licenses on a daily basis to ensure tests are conducted as per relevant Legislation and K53 ➤ Interact with Examiners regarding information and amendments to the NRTA 93 of 1996 ➤ Report on a Daily / Weekly / monthly basis to the Divisional Head Public Safety. Traffic Chief) ➤ Compile a monthly report to the Divisional Head Public Safety for submission to Council ➤ Adhere to Council Policies

VACANCY	REMUNERATION LEVEL	REQUIREMENTS	DUTIES
Management Representative at the Vehicle Testing Centre	R311 838 pa (Post Level 3)	<ul style="list-style-type: none"> ➤ Valid drivers' license (Code A and EC) ➤ Grade 12 senior certificate ➤ Diploma for Examiner of Vehicles at an accredited Training College "Grade A" ➤ 2-3 years' experience as an Examiner of Vehicles at a GRADE A Vehicle Testing Station . ➤ Being registered as an A Grade Examiner for Driving Licenses by the Department of Transport and having an Infrastructure number, will be an added advantage ➤ No suspension / cancellation for any reason by the Department of Transport or on the E-Natis System ➤ Fluent in Afrikaans, English and any other Language will be an advantage ➤ Good knowledge of the NRTA, Act 93/1996, SANS 1 0047, 1 0216 and relevant SANS as prescribed for VTS pertaining the Vehicle Testing Centre's ➤ SAPS Clearance Certificate ➤ Valid drivers' license (Code A and EC) 	<ul style="list-style-type: none"> ➤ Supervise all Examiner for Drivers Licenses and Cashier under the DLTC ➤ Control Face Value Documents ➤ Verification of all categories of Vehicles Examined by the Examiner as per the NRTA Act 93/1996. SANS 1 047, 1 0216 and all relevant SANS legislation ➤ Maintain the NRTA and SANS amendments ➤ Ensure that the latest addition of all SANS documents is always present at the VTS ➤ Assess the Examiner of Vehicles while the Examiner conduct a roadworthy examination ➤ Ensure that Examiner of Vehicles is according to Legislation ➤ Keep record as per the NRTA, Act 93/1996 Archive Legislation from the Department of Transport ➤ Interact with Examiners regarding information and amendments to the NRTA 93 of 1996 and SANS for VTS ➤ Report on a Daily / Weekly / monthly basis to the Divisional Head Public Safety. (Traffic Chief) ➤ Compile a monthly report to the Divisional Head Public Safety for submission to Council ➤ Adhere to Council Policies ➤ Interact with Examiners regarding information and amendments to the NRTA 93 of 1996 ➤ Ensure on a daily basis that the working area is clean, and all equipment function correctly ➤ Supervise the Examiner and Pit Assistant daily ➤ Control Face Value Documents

NB: Municipal APPLICATION FOR EMPLOYMENT FORM will be accepted (Obtainable at the Human Resources Office) and must be clearly marked with the Post Title and accompanied by certified copies of certificates and qualifications. All duly completed applications for employment must be directed for the attention of the Manager Personnel (Mrs. Puleng Mogale), Corporate Wing

The Municipality reserves the right not to make any appointment in any of the above posts.

NB: Maquassi Hills Local Municipality is an Equal opportunity employer, therefore welcomes applications from people with disabilities and these positions will be filled in line with our EE targets. Canvassing of Councillors or employees, in respect of the positions, will lead to immediate disqualification of the application. Only candidates shortlisted for interviews will be corresponded with. Faxed or e-mailed applications will not be accepted. Please note that if candidates are not contacted within three months (90 days) after the closing date, please accept that your application was unsuccessful, and communication will be limited to successful candidates. Please note that recommended will undergo risk assessments, including inter alia the verification of curricula vitae, all qualifications and criminal records. The appointments will only be made upon successful verification thereof.

**V.E ZIKALALA
MUNICIPAL MANAGER
Private Bag X3
Wolmaransstad
2630**

NOTICE NO. 60/ 2019

REF: 4/3/5/R