



Maquassi Hills local Municipality

REQUEST FOR FORMAL PRICE QOUTATIONS

Suppliers are hereby invited to submit quotations for the Supply and Delivery of Four (4) Laptops for Mayors Office at Maquassi Hills Local Municipality.

Non-submission of company registration certificate, Tax Clearance Pin, certified ID copies of directors and municipal account would result in the automatic disqualification. Bidder be registered on the Central Supplier Database (CSD), a CSD number must be provided. Application forms are available from the Supply Chain Unit **AND** the quotations must be submitted on the letterhead of your business and can be **DELIVERED** by hand not later than 14 August 2023 @ 12H00.

Further note the following:

1. The Council will apply its Supply Chain Management Policy and its Code of Conduct to select a suitable bidder.
2. Bidders should preferably be registered on the Maquassi Hills Local Municipality's Service Provider Database.
3. Evaluation criteria of 80/20 preference point system 2022 will be applicable. (Price 80 and Specific Goal 20)
4. **Kindly ensure that you are registered on the CSD (Central Supplier Data Base – www.csd.gov.za), only the suppliers on the CSD will be considered.**
5. **The lowest or any quotation, or any part of it will not be necessarily accepted AND a Supplier will not have a claim against the Municipality for cost incurred during the process if his/her offer is not accepted, rejected or if the process is cancelled.**

Kindly note that this advert is specifically open for the following Specific Goals:

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Means of Verification
• Women	05	Identification Document
• Locality (within Maquassi Hills Local Municipal)	05	Statement of Municipal Rates and Taxes of not more than Three Months
• People with disability	05	Medical report confirming disability
• Youth (18 – 35 years of age)	05	Identification document

Tel. No. 018 596 1067

MAQUASSI HILLS LOCAL MUNICIPALITY
Private BAG X 3
WOLMARANSSTAD
2630

Mrs N.J. Mbonani (Municipal Manager)

SCM No. 03/2023/24

Date: 03 August 2023

Enquiries: Dumisani Xhobasa (Supply Chain Official)