



REQUEST FOR FORMAL WRITTEN PRICE QUOTATION:

(Over R30 000.00 up to a transaction value of R200 000.00 VAT included)

Kindly furnish me with a written quotation for the **Accommodation, Dinner, Bed, Lunch and Breakfast for Municipal officials at Wolmaransstad.**

MAQUASSI HILLS LOCAL MUNICIPALITY

ATTENTION:

Email address: collenm@maquassihills.org

TEL: 018 065 0010

The quotation must be submitted on the letterhead of your business and can be **DELIVERED** by hand not later than 03 April 2018 @ 12H00.

MAQUASSI HILLS LOCAL MUNICIPALITY

ATTENTION:

Email address: annag@maquassihills.org

TEL: 018 065 0010

The following conditions will apply:

- Price(s) quoted must be valid for at least (60) days from date of your offer.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Revised Preferential Procurement Policy Framework (“**PPPFA Regulations 2017**”) Act (No 5 of 2000)
- Suppliers must be / or should register on the CSD (Central Supplier Date Base) www.csd.gov.za

RETURNABLE DOCUMENTS:

- **TAX CLEARANCE CERTIFICATE**
- **COMPANY REGISTRATION**
- **COMPANY MUNICIPAL ACCOUNT**
- **BBB-EE STATUS LEVEL CERTIFICATE**
- **DECLARATION OF INTEREST**
- **ID COPIES OF DIRECTORS/OWNERS**
- **CSD REGISTRATION REPORT**

Formula's prescribed in the Revised Preferential Procurement Regulations of 2017:

The 80/20 preference point is applicable to bids with a Rand value equal to, or above R30 000.00 and up to a Rand value of R50 million (all applicable taxes included).

The allocations of procurement points for quotations have been specified as follows:

- **PRICE** **80 points**

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

SPECIFICATIONS

ACCOMMODATIO, DINNER, BED, LUNCH AND BREAKFAST FOR MUNICIPAL OFFICIALS

Nr	Description	Qty
1	Accommodation, Dinner, Bed, Lunch & Breakfast for (Mrs. T. Mvala and Mrs. M. Phuti)	22 Nights
2	Meal to be catered three (3) times a day between Monday to Thursday	
3	Breakfast and Lunch to be served on Fridays only	
4	Dinner to be served on Sundays during check in	
5	Incumbents will travel home every Friday after class and check in again on Sundays until the end of the course	
6	Accommodation to be within walking distance of the training venue	
7	The training is scheduled to take place at <i>Boekenhoutkloof Traffic College</i> (Pretoria)	

MAQUASSI HILLS LOCAL MUNICIPALITY

C.5 DECLARATION WITH REGARD TO LOCALITY

DECLARATION WITH REGARD TO LOCALITY

State full particulars of locality of enterprise as well as that of Head Office:

Physical address of local enterprise:

Telephone number:

Fax:

Signature (of authorized signatory) _____

Name (of authorized signatory) _____

Date _____

PROVIDE COPIES OF ID'S

NAME OF DIRECTORS/OWNERS	ID NUMBERS

MAQUASSI HILLS LOCAL MUNICIPALITY

Signature (of authorized signatory)

Name (of authorized signatory).....

Name of Tenderer

Address
.....
.....

Signed and sworn before me at (Place).....

On thisday ofby the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, that it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.

Commissioner of Oaths:

NOTES: If this declaration is not signed and affirmed no points will be awarded for HDI Equity.

MAQUASSI HILLS LOCAL MUNICIPALITY

C.7 DECLARATION OF INTEREST

Declaration of Interest: no bid will be accepted from persons of the state. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.		
Full names of members:	
Identity numbers:	
Company Registration number		
Tax reference number		
Are you presently in the service of the State	YES	NO
Have you been in the service of the state for the past twelve months?	YES	NO
If so, furnish particulars:		
Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of a bid?	YES	NO
If so, furnish particulars:		
Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of a bid.	YES	NO
If so, furnish		
Are any of the company's directors, managers, principle shareholders or Stakeholders in service of the state?	YES	NO
If so, furnish particulars:		

<i>MSCM Regulations: "in the service of the state" means to be-</i>
<p>a) A member of-</p> <ul style="list-style-type: none"> i. Any municipal council ii. Any provincial legislature; or iii. The national Assembly or the national Council or provinces;
b) A member of the board of directors of any municipal entity;
c) An official of any municipality or municipal entity
d) An employee of any national or provincial department, national or provincial public entity or constitutional institution with the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
e) A member of the accounting authority of any national or provincial public entity;
f) An employee of Parliament or a provincial legislature.

I, THE UNDERSIGNED

(NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE PRINCIPAL MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

NAME OF DIRECTORS/OWNERS	ID NUMBERS

.....
Signature

.....
Date

.....
Position

.....
Name of bidder